

Reed Elsevier NV Extraordinary General Meeting of Shareholders 26 May 2009

Record date and notification

The Combined Board has determined that those who are registered as shareholders by banks in the Netherlands admitted by Euroclear Nederland, the Dutch giro institute on **Tuesday 5 May 2009** (the "Record Date"), after processing of all settlements on that date and who have made a notification in the manner set out below, will have the right to attend and to vote at the meeting.

Holders of bearer shares and holders of a right of pledge or a right of usufruct on such shares with voting rights who wish to attend the meeting in person or appoint a representative, must notify ABN AMRO Bank N.V., trading under the name RBS ("RBS") via the affiliated institution ("aangesloten instelling") in whose administration their shares are registered. Affiliated institutions must submit to RBS by **Tuesday 19 May 2009 at 5 pm** at the latest, for each shareholder concerned a written statement that they wish to attend the meeting including the number of shares notified for registration and held by shareholder at the Record Date. The shareholder will receive a confirmation of its notification for the meeting, including the number of shares registered for the meeting. This will serve as admission certificate and upon submission thereof at the offices of the Company prior to the EGM on 26 May 2009, the shareholder, holders of a right of pledge or usufruct on such shares with voting rights, respectively their proxy will be given access to the meeting.

Holders of registered shares and holders of a right of pledge or a right of usufruct on such shares with voting rights who wish to attend the meeting in person or appoint a representative, who are registered in person in the Register of Shareholders of the Company at 5 p.m. CET as of the Record Date will be entitled to attend the EGM if they have notified the Executive Board of the Company by **Tuesday 19 May 2009 at 5 pm CET** in writing (see below correspondence detail) of their attendance. They will receive confirmation of their notification. This will serve as admission certificate and upon submission thereof at the offices of the Company prior to the EGM on 26 May 2009, the shareholder, holders of a right of pledge or usufruct on such shares with voting rights respectively their proxy will be given access to the meeting.

Representation by proxy

Subject to compliance with the above provisions, shareholders can attend and vote at the EGM in person or by proxy. Proxies need to be in writing (form available free of charge on www.reedelsevier.com) and should at the discretion of the Company sufficiently identify the shareholder and the proxy holder and the number of shares for which the proxy holder will represent the shareholder at the EGM. In order to give proxy and voting instructions, the shareholder (a) must have registered its shares as set out above and (b) the proxy must be received by the Company (see below correspondence detail) no later than **Tuesday 19 May 2009 at 5 pm CET**. There will be electronic voting at the EGM. For that purpose, proxy holders representing multiple shareholders whose voting instructions require that they cannot vote individual agenda items similarly for all shares which they represent (for, against, abstain), shall need to contact the Company Secretariat (see the below contact detail) no later than **Tuesday 19 May 2009 at 5 pm CET**, in order to procure appropriate processing of their instructions by the electronic voting system at the EGM. Holders of bearer shares who will not be attending the meeting in person may also give proxy to Company Secretary via RBS up until **Tuesday 19 May at 5 pm CET**. For further information, please visit www.rbs.com/evoting.

Persons without a valid admission certificate will not be given access to the meeting. Attendants may be asked for identification prior to being admitted.